## **Study Circle Career Development Institute**



## AMC Paper - 1996



Time: 1 Hrs.

**Marks**: 200

## INSTRUCTIONS

- 1. IMMEDIATELY AFTER THE COMMENCEMENT OF THE EXAMINATION, YOU SHOULD CHECK THAT THIS TEST BOOKLET *DOES NOT* HAVE ANY UNPRINTED OR TORN OR MISSING PAGES OR ITEMS, ETC. IF SO, GET IT REPLACED BY A COMPLETE TEST BOOKLET.
- 2. Please note that it is the candidate's responsibility to encode and fill in the Roll Number and Test Booklet Series A, B, C or D carefully and without any omission or discrepancy at the appropriate places in the OMR Answer Sheet. Any omission/discrepancy will render the Answer Sheet liable for rejection.
- 3. You have to enter your Roll Number on the Test Booklet in the Box provided alongside. DO NOT write anything else on the Test Booklet.
- 4. This Test Booklet contains 100 items (questions). Each item is printed both in **Hindi** and **English**. Each item comprises four responses (answers). You will select the response which you want to mark on the Answer Sheet. In case you feel that there is more than one correct response, mark the response which you consider the best. In any case, choose *ONLY ONE* response for each item.
- 5. You have to mark all your responses ONLY on the separate Answer Sheet provided. See directions in the Answer Sheet.
- 6. All items carry equal marks.
- 7. Before you proceed to mark in the Answer Sheet the response to various items in the Test Booklet, you have to fill in some particulars in the Answer Sheet as per instructions sent to you with your Admission Certificate.
- 8. After you have completed filling in all your responses on the Answer Sheet and the examination has concluded, you should hand over to the Invigilator only the Answer Sheet. You are permitted to take away with you the Test Booklet.
- 9. Sheets for rough work are appended in the Test Booklet at the end.
- 10. Penalty for wrong answers:
  - THERE WILL BE PENALTY FOR WRONG ANSWERS MARKED BY A CANDIDATE IN THE OBJECTIVE TYPE QUESTION PAPERS.
    - (i) There are four alternatives for the answer to every question. For each question for which a wrong answer has been given by the candidate, **one-third** of the marks assigned to that question will be deducted as penalty.
  - (ii) If a candidate gives more than one answer, it will be treated as a **wrong answer** even if one of the given answers happens to be correct and there will be same penalty as above to that question.
  - (iii) If a question is left blank, i.e., no answer is given by the candidate, there will be **no penalty** for that question.

DO NOT OPEN THIS TEST BOOKLET UNTIL YOU ARE TOLD TO DO SO

## AMC, MCGB, Examination Paper - 1996 Screening Test

1)	In Which system, of recruitment younger officials are placed in higher ranks than the old experienced						
	employees? 1) Promotion	2) Direct recruitme	ent				
	3) Internal recruitment	4) Indirect recruitme					
2)	Point out the correct arrangement i) Self-respect ii) Self adva						
	iv) Acceptance by Co-workers	v) Job security					
	1) ii - iv - v - iii - i	2) i - iii - v - ii -	iv				
	3) i - iv - v - iii - ii	4) iii - v - iv - i -					
3)	Cabinet Secretariat functions as  1) Line Agency 2) Technica		4) Subordinate Agency				
4)	is a Statutory Body in Municip						
	<ol> <li>Standing Committee</li> <li>Disciplinary Action Committee</li> </ol>	2) Enquiry Commit 4) Education Comm					
	5) Disciplinary Action Committee	4) Education Conn	intiee				
5)	Provincial Corporation Act 1948 is applicable to  1) All States in India 2) Union Territories only 3) All Cities in Maharashtra 4) To those cities which are declared by Government of Maharashtra						
6)	Improvement Trust can be established under the provisions of of the Constitution of India.  1) List -II 2) List - III 3) Schedule - IV 4) Schedule - IX						
7)	The view that 'Management' is a part of administration is held by  1) American School of thought 2) Indian School of thought 3) British School of thought 4) Marxian School of thought						
8)	Who is the great advocate of 'Uni 1) Taylor 2) Millet	ty of Command'? 3) Fayol	4) None among these				
9)	Function of Supervision is 1) Rule-making 2) Determine	ne targets 3) Give orders	4) Give direction				
10)	Whanavar authority is to be delea	William and a sign in the delicated it also add it					
10)	Whenever authority is to be deleg 1) Confidential 2) Written	ated, it should be  3) Oral	4) Optional				
	1) Communitar 2) written	S) Olal	+) Opuonai 				

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30)	The concept of moder 1) Elton Mayo	rn scientific manageme 2) Henri Fayol	nt owes its genesis to .  3) F. W. Taylor	4) Abraham Maslow
31)	The Royal Commission 1) Labour Officer	on on Labour (1931) re 2) Personnel Officer	commended the appoint 3) Welfare Officer	
32)	The Factories Act (19) factories employing 1) More than 150 em 3) More than 500 em	 ployees	2) More than 250 en 4) More than 1000 e	- ·
33)	The term Human Reso 1) 1940's	ource Development (Hl 2) 1960's	RD) become popular ir 3) 1970's	our country during 4) 1980's
34)	The Single most impo 1) Standardization pro 3) Reliability	ortant characteristic of a cedure	Psychological test is in 2) Norms 4) Validity	its
35)	'Authoritarian-Democ 1) Likert	eratic-Laisser Fairre lea 2) Fieddler		eloped by 1 4) Lewin-Lippitt-White
36)	<ol> <li>To identify poor per</li> <li>To control the emp</li> </ol>	im of Performance Apperformance in order to loyees by knowing the op employees so as to inotion policy	get rid of them ir weaknesses	\
37)	<ol> <li>Adequate punishmen</li> <li>Strict punishment t</li> <li>Strict punishment for</li> </ol>		rvision	
38)	'Managerial Grid' Tea 1) Peter Drucker	am Development Progra 2) Duglas Mc. Greger		by 4) Black and Mounton
39)	<ul><li>2) Selection of right r</li><li>3) Minimising employe</li></ul>	ve selection of employe man for the right job		s effectively

Out of the following Four Statement one is wrong. Which is it?

40)

	<ol> <li>According to Herzberg. salary is a motivator</li> <li>According to Herzberg. Supervision is a hygiene factor</li> <li>According to Herzberg. type of work is a motivator</li> <li>According to Herzberg. fringe benefits is a hygiene factor</li> </ol>	
41)	Out of the following 4 statement only one is correct. Which one is it?  1) Intelligence Test is a test of general ability  2) Intelligence Test is a situation test  3) Intelligence Test is a personality test  4) Intelligence Test is a test of achievement	ıt
42)	For the selection of clerical employees, we use - i) Intelligence Test ii) Aptitute Test iii) Personality Test 1) Only (i) is correct 2) (i) and (ii) are correct 3) (ii) and (iii) are correct 4) (i) and (iii) are correct	
43)	The most important contribution to the growth of personnel function is  1) Emergance of a strong trade union movement  2) Welfare orientation of Governments  3) Managements' concern for the well-being of employees  4) Increased education level of employees	
44)	Where the Union is recognised, state the number of Management representatives and the number departmental representative in constitution of Grievance Committee?  No. of Management Representatives  No. of Departmental Representatives  TWO TWO TWO ONE  ONE  ONE	o
45)	Complete the sentence What is modern Network Planning Procedure is called as  1) PERT 2) INTERNAL CHANGE 3) FACILITING CHANGE 4) FORECASTING	
46)	Of all the "M" in Management, the most important 'M' is  1) Management of Material  2) Management of Machines  3) Management of Money  4) Management of Motive Power	
47)	Match the following:  A) Source of Manpower  B) Recruitment  C) Induction  D) Selection  1) A/II B/III C/IV D/I  2) A/III B/II C/I D/IV  3) A/III B/IV C/II D/I  3) A/IV B/III C/I D/II	

48)	In which order do the following appear in Leadership qualities  1) Personal traits - Group acceptance - Group interaction - Leadership formation  2) Personal traits - Group interaction - Group acceptance - Leadership formation  3) Leadership formation - Group interaction - Group acceptance - Personal traits  4) Group interaction - Group acceptance - Personal traits - Leadership formation					
49)	Which one of the following pair is correctly 1) Procedure to settle the individual grievance 2) Procedure to settle common demands 3) Procedure to settle complaints against injut 4) Procedure to settle the value of jobs	: Collective Bargaining : Grievance Handing				
50)	Retirement Planning of an employee, is an in 1) Correct 2) Partly correct	ntegral part of manpower planning. This statement is 3) Incorrect 4) Partly incorrect				
51)	For preparation of Cash Budget, it is required 1) all expenses 3) cash inflow only	red to forecast 2) all incomes 4) both cash inflows and outflows				
52)	Which one of the following should be conside expenditure budget?  1) Demand from the Public  3) Social Cost Benefit Analysis	red by Municipal Corporations while sanctioning a Capital  2) Demand from the Corporator  4) Demand from a Political Party				
53)	Which one of the following must be decided before the budget is prepared?  1) Source of finance  2) Person responsible 3) The policy to be followed to attain the given objectives  4) Method of reporting					
54)	Which one of the following is NOT a objective of Budgetary Control?  1) Forecasting 2) Planning 3) Co-ordination 4) Control					
55)	Which one of the following pairs is properly matched?  1) Sanction of the budget : Feed back 2) Fixing responsibility : Authority 3) Comparison and reports : Execution 4) Action on the reports : For effective control					
56)	<ol> <li>they control the finance</li> <li>they are more experienced</li> </ol>	embers of the management team because e responsible work deciding policy, prepare budgets, suggest reports				

4) top-management desires so

4) None of the above

3) Improper Nutrition

2) Lack of space and privacy

4) Their family do not like urban life

1) They are originally farmer

3) Inadequate educational facility

- 97) State why the right to constitutional remedies is given for :
  - 1) Protecting human rights
  - 2) Safeguarding of fundamental rights
  - 3) Safeguarding of general rights in the constitution of a company
  - 4) Protection of war time
- 98) Complete the following -

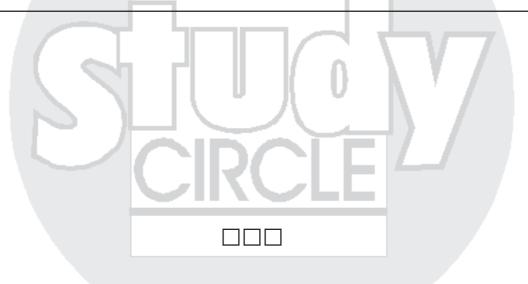
The executor of the will of a Mahomedan .....

- 1) should be a Mahomedan
- 2) should not be a Mahomedan
- 3) may be a non-Mahomedan
- 4) must be a non-Mahomedan

99) Choose your option:

The rule of law applied and acted on by the court or the rule which the court regarded as governing the case is called ......

- 1) Ratio decedendi
- 2) Obiter dicta
- 3) Judicial reasoning 4) Judicial reasoning 4) Judicial reasoning 4) Judicial reasoning 40 Judicial reasoning
- 4) Judgement
- 100) Under which Article, employment of a child under 14 years of age in a factory or for that purpose in risky and hazardous occupation, is prohibited?
  - 1) Article 14
- 2) Article 24
- 3) Article 27
- 4) Article 28



	<u>Answers</u>								
1)	In Which sys employees?		ruitment yo	ounger offi	-			an the old e	experienced
	Promotion     Internal recruitment			2) Direct recruitment 4) Indirect recruitment					
1-2	2-4	3-3	4-1	5-3	6-1	7-1	8-3	9-4	10-2
11-1	12-2	13-3	14-3	15-2	16-2	17-4	18-2	19-2	20-2
21-3	22-3	23-3	24-4	25-3	26-1	27-2	28-1	29-3	30-x
31-1	32-3	33-3	34-3	35-2	36-3	37-4	38-4	39-2	40-1
41-1	42-2	43-2	44-2	45-1	46-3	47-3	48-x	49-3	50-1
51-4	52-3	53-3	54-1	55-4	56-3	57-4	58-1	59-4	60-3
61-2	62-4	63-3	64-3	65-1	66-4	67-4	68-3	69-3	70-1
71-3	72-1	73-3	74-1	75-2	76-3	77-1	78-2	79-2	80-1
81-1	82-3	83-2	84-2	85-3	86-1	87-3	88-2	89-4	90-4
91-	92-3	93-3	94-3	95-3	96-1	97-2	98-1	99-1	100-2