

Study Circle Career Development Institute



AMC Paper 2003

A

Time : 1 Hrs.

Marks : 200

सूचना

- (1) सदर प्रश्नपुस्तिकेत 100 अनिवार्य प्रश्न आहेत. उमेदवारांनी प्रश्नांची उत्तरे लिहिण्यास सुरुवात करण्यापूर्वी या प्रश्नपुस्तिकेत सर्व प्रश्न आहेत किंवा नाहीत याची खात्री करून घ्यावी. तसेच अन्य काही दोष आढळल्यास ही प्रश्नपुस्तिका समवेक्षकांकडून लगेच बदलून घ्यावी.
- (2) आपला परीक्षा-क्रमांक ह्या चौकोनांत न विसरता बॉलपेनने लिहावा.

परीक्षा-क्रमांक

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केंद्राची संकेताक्षरे

शेवटचा अंक
- (3) वर छापलेला प्रश्नपुस्तिका क्रमांक तुमच्या उत्तरपत्रिकेवर विशिष्ट जागी उत्तरपत्रिकेवरील सूचनेप्रमाणे न विसरता नमूद करावा.
- (4) (अ) या प्रश्नपुस्तिकेतील प्रत्येक प्रश्नाला 4 पर्यायी उत्तरे सुचविली असून त्यांना 1, 2, 3 आणि 4 असे क्रमांक दिलेले आहेत. त्या चार उत्तरांपैकी सर्वात योग्य उत्तराचा क्रमांक उत्तरपत्रिकेवरील सूचनेप्रमाणे तुमच्या उत्तरपत्रिकेवर नमूद करावा. अशा प्रकारे उत्तरपत्रिकेवर उत्तरक्रमांक नमूद करताना तो संबंधित प्रश्नक्रमांकासमोर छायांकित करून दर्शविला जाईल याची काळजी घ्यावी. ह्याकरिता फक्त काळ्या शाईचे बॉलपेन वापरावे, पेन्सिल वा शाईचे पेन वापरू नये.
- (ब) आयोगाने ज्या विषयासाठी मराठी बरोबर इंग्रजी माध्यम विहित केलेले आहे. त्याच विषयाचे प्रश्न मराठी बरोबर इंग्रजी भाषेत देखील छापण्यात आले आहे. त्यामधील इंग्रजीतील किंवा मराठीतील प्रश्नामध्ये मुद्रणदोषांमुळे अथवा अन्य कारणांमुळे विसंगती निर्माण झाल्याची शंका आल्यास, उमेदवाराने संबंधित प्रश्न पर्यायी भाषेतील प्रश्नाशी ताडून पहावा.
- (5) सर्व प्रश्नांना समान गुण आहेत. यास्तव सर्व प्रश्नांची उत्तरे द्यावीत. घाईमुळे चुका होणार नाहीत याची दक्षता घेऊनच शक्य तितक्या वेगाने प्रश्न सोडवावेत. क्रमाने प्रश्न सोडविणे श्रेयस्कर आहे पण एखादा प्रश्न कठीण वाटल्यास त्यावर वेळ न घालविता पुढील प्रश्नाकडे वळावे. अशा प्रकारे शेवटच्या प्रश्नापर्यंत पोहोचल्यानंतर वेळ शिल्लक राहिल्यास कठीण म्हणून वगळलेल्या प्रश्नांकडे परतणे सोईस्कर ठरेल.
- (6) उत्तरपत्रिकेत एकदा नमूद केलेले उत्तर खोडता येणार नाही. नमूद केलेले उत्तर खोडून नव्याने उत्तर दिल्यास ते तपासले जाणार नाही.
- (7) प्रस्तुत परीक्षेच्या उत्तरपत्रिकांचे मूल्यांकन करताना उमेदवाराच्या उत्तरपत्रिकेतील योग्य उत्तरांनाच गुण दिले जातील. तसेच “उमेदवाराने वस्तुनिष्ठ बहुपर्यायी स्वरूपाच्या प्रश्नांची दिलेल्या चार उत्तरांपैकी सर्वात योग्य उत्तरेच उत्तरपत्रिकेत नमूद करावीत. अन्यथा त्यांच्या उत्तरपत्रिकेत सोडविलेल्या प्रत्येक चार चुकीच्या उत्तरांसाठी एका प्रश्नाचे गुण वजा करण्यात येतील”.

ताकीद

ह्या प्रश्नपत्रिकेसाठी आयोगाने विहित केलेली वेळ संपेपर्यंत ही प्रश्नपुस्तिका आयोगाची मालमत्ता असून ती परीक्षाकक्षात उमेदवाराला परीक्षेसाठी वापरण्यास देण्यात येत आहे. ही वेळ संपेपर्यंत सदर प्रश्नपुस्तिकेची प्रत/प्रती, किंवा सदर प्रश्नपुस्तिकेतील काही आशय कोणत्याही स्वरूपात प्रत्यक्ष वा अप्रत्यक्षपणे कोणत्याही व्यक्तीस पुरविणे, तसेच प्रसिद्ध करणे हा गुन्हा असून अशी कृती करणाऱ्या व्यक्तीवर शासनाने जारी केलेल्या “परीक्षांमध्ये होणाऱ्या गैरप्रकारांना प्रतिबंध करण्याबाबतचा अधिनियम-82” यातील तरतुदीनुसार तसेच प्रचलित कायद्याच्या तरतुदीनुसार कारवाई करण्यात येईल व दोषी व्यक्ती कमाल एक वर्षाच्या कारावासाच्या आणि/किंवा रुपये एक हजार रकमेच्या दंडाच्या शिक्षेस पात्र होईल.

तसेच ह्या प्रश्नपत्रिकेसाठी विहित केलेली वेळ संपण्याआधी ही प्रश्नपुस्तिका अनधिकृतपणे बाळगणे हा मुद्दा गुन्हा असून तसे करणारी व्यक्ती आयोगाच्या कर्मचारीवृंदापैकी, तसेच परीक्षेच्या पर्यवेक्षकीयवृंदापैकी असली तरीही अशा व्यक्तीविरुद्ध उक्त अधिनियमानुसार कारवाई करण्यात येईल व दोषी व्यक्ती शिक्षेस पात्र होईल.

पुढील सूचना प्रश्नपुस्तिकेच्या अंतिम पृष्ठावर पहा

Maharashtra Public Service Commission

Assistant Municipal (Ward Officer) Examination (21 September 2003)

- 1) "NOTICE " is an example of a type of notification.
 1) informal 2) downward 3) formal 4) None of these
-
- 2) Equivalent groups of positions are based on
 1) Specialized work 2) Responsibility
 3) Salary 4) Senior-junior relationship
-
- 3) With the recommendation of the Finance Commission regarding local government bodies, has the right to refer to the State Legislature.
 1) Chief Minister 2) Governor
 3) President 4) Minister for Urban Development
-
- 4) Who has developed the mathematical formula for determining "control room"?
 1) Fayol 2) Gracunas 3) Arwick 4) Simon
-
- 5) Which of the following is represented by the letter "R" in "POSDCORB"?
 1) Researcher 2) Regulation 3) Responsibility 4) Reporting
-
- 6) In which of the following cases "Authority " is used?
 1) The headmaster expelled a student from the school
 2) The headmaster instructed the school management to remove the student from the school
 3) The school-principal persuaded the headmaster to remove the students
 4) The student union forced the principal to withdraw the order expelling the student from the school.
-
- 7) Consider the following statements -
 a) Administration is the action of individuals. b) Such individuals are organized
 c) They bring people together d) They achieve certain goals
- Answer Options :**
 1) Only (a) is correct 2) Only (a) and (b) are correct
 3) Only (a), (b) and (c) are correct 4) All are correct

- 8) "Coordination" in management is
- 1) an informal task 2) one of several tasks 3) A basic function 4) A single function
-
- 9) Which stage of decision making process is wrong?
- 1) Explain the problem 2) Collect appropriate information
3) Develop an option 4) Choose any one option
-
- 10) The post of Municipal Commissioner was first proposed in 1898 by as the Executive Head of the Corporation.
- 1) Mr. Dadabhai Naoroji 2) Shri. Gopal Krishna Gokhale
3) Mr. Feroze Shah Mehta 4) Shri. K. T. Shah
-
- 11) **Definite statement (S1)** - It is necessary to give authority in the organization.
Reason (R2) - Every manager's equality has limits.
Answer Options :
- 1) (S1) and (R2) are both options and (R2) is the cause of (S1)
2) (S1) and (v.2) are both options but (R2) is not the cause of (S1)
3) (S1) is correct but (R2) is not correct
4) (S1) is not correct but (R2) is correct.
-
- 12) This is the basic purpose of motivation.
- 1) Creating efficiency 2) Increasing productivity
3) Encouraging employees 4) Controlling employees
-
- 13) Choose the right statement : Whether the organization is small or large, it has at least two of the following features -
- 1) It is collective and has large buildings
2) It is collective and exists for goal editing
3) They have the machinery and the existence to achieve the goal
4) It has machinery and it is collective
-
- 14) What if the administration is unable to provide strong leadership ?
- 1) There will be a lack of coordination.
2) Tender activities will create personal interests
3) There will be apathy towards the fulfillment of objectives.
4) There will be misunderstandings among the employees.
-
- 15) From the point of view of human relations, the source of formal authority is
- 1) Credibility 2) Acceptance 3) Validity 4) Power-competition
-

- 16) In terms of control, work execution information must be sent to the right place. The question is, to whom should the information be given?
- The person or the department being assessed
 - If there is no person for the measurement, the head of the department
 - Additional Manager
 - Specialist Department

Answer Options :

- | | |
|------------------------|----------------------------|
| 1) To all of the above | 2) to (a) and (b) |
| 3) (c) and (d) | 4) to any one of the above |
-

- 17) The exact sequence of stages in the quality control process
- standard determination, measures, measurement, comparison of actual and standard
 - comparison of actual and standard, measurement, standard determination, measures
 - measures, comparison of actual and standard, measurement, standard determination
 - standard determination, measurement, comparison of actual and standard, measures
-

- 18) First read the following statements carefully and choose the correct answer :
- Every formal organization has informal organizations
 - Informal organization is the informal relationship of individuals with each other
 - Informal organization is a natural group of individuals
 - Informal organization is always detrimental to formal organization

Answer Options :

- | | |
|---------------------------|------------------------|
| 1) (a), (b) and (c) right | 2) (a) and (d) right |
| 3) Only (d) correct | 4) (c) and (d) correct |
-

- 19) Carefully read the following statements about control -
- The work of control is always concerned with the time to come
 - Control is to see that the implementation is going according to plan
 - Control means giving orders
 - Control means to punish

Answer Options :

- | | | | |
|--------------------|---------------------|---------------------|--------------------|
| 1) (a) (d) Correct | 2) Only (c) Correct | 3) Only (d) Correct | 4) (a) (b) Correct |
|--------------------|---------------------|---------------------|--------------------|
-

- 20) The principle in which the superior is expected to focus on matters outside the jurisdiction of the junior is called the principle of management.
- Discipline
 - System
 - Division of Labor
 - Exception
-

- 21) Consider the following sections on planning -
 a) The purpose of planning is to achieve the objectives
 b) The purpose of planning is to eliminate uncertainty
 c) The purpose of planning is to reduce work
 d) The purpose of planning is to enter different areas

Answer Options :

- 1) (a) Correct 2) (a) (b) (c) Correct 3) (a) (b) Correct 4) (c) (d) Correct
-

- 22) There should be always rights and responsibilities should always be

- 1) Relationships 2) Differences 3) Similarities 4) Equilibrium
-

- 23) Many managers do not delegate rights because -

- a) They have egoism b) They have inferiority complex
 c) They do not want to delegate d) They do not want to take risks

Answer Options :

- 1) Only (a) is correct and (b), (c) and (d) are incorrect
 2) Only (a) and (b) are correct
 3) (a), (b) and (c) are correct 4) All four are correct
-

- 24) What is the best method of management development in India?

- 1) The use of management systems developed in Western countries
 2) Large scale establishment of management bodies
 3) Coordination between industrial enterprises and management organizations
 4) Development of educational materials
-

- 25) Read statements (A) and (R) and choose the correct answer from the following options -

(A) The use of computers in India has increased in the last decade.

(R) Many companies manufacture computers.

Answer Options :

- 1) (A) and (R) are both equal and (R) is the cause of (A)
 2) (A) and (R) are both correct but (R) is not the cause of (A)
 3) (A) is correct but (R) is incorrect
 4) (A) is incorrect but (R) is correct
-

- 26) Choose the correct set of statements from the following alternate answers -

- a) A virus is a program that can corrupt data files and command files.
 b) A virus is a program that can keep all information safe.
 c) The virus increases the size of the file by filling in unnecessary information.
 d) The virus can erase all information.

Answer Options :

- 1) Only (a) this statement is correct 2) Only (b) this statement is correct
 3) Only statements (a), (b) and (c) are correct 4) (a), (c) and (d) are correct
-

- 27) Which of the following is the right decision -
- 1) Show cause to fire a permanent employee without notice
 - 2) Determining the quota of sales and fixing the salary of the seller on it
 - 3) Denial of tea leave to employees
 - 4) Denial of office peon's facility
-
- 28) In the process of messaging, information often spreads more than reasonable through unauthorized means. Such an unauthorized source is called
- 1) Noise
 - 2) Remote Sensing
 - 3) Grapevine
 - 4) Telecommunication
-
- 29) Leadership is personal. When the manager urges the employees to work, the process is
- 1) Impersonal
 - 2) Individual
 - 3) Related to each other
 - 4) Interactive
-
- 30) Managerial decisions depend on this factor.
- 1) Manager's imagination
 - 2) All the information required
 - 3) Suggestions from others
 - 4) Integration of information and imagination
-
- 31) Which of the following option would be more suitable for building discipline in employees?
- 1) To give appropriate punishment to those who make mistakes in work
 - 2) Strict punishment for those who make mistakes in work
 - 3) Strict punishment and strict supervision
 - 4) To take measures in such a way as to encourage the employees to behave in a disciplined manner
-
- 32) The following factors should be emphasized in an effective selection policy -
- 1) 'What' and 'where' are part of the organizational objective
 - 2) 'why' and 'what' is part of the organizational objective
 - 3) 'Who' and 'Who' are part of the organizational objective
 - 4) 'We' and 'they' are part of the organizational objective
-
- 33) Management training and development should be analyzed while discussing the existing training methods in India -
- 1) Utility and effectiveness
 - 2) Efficiency and inefficiency
 - 3) Productivity and production
 - 4) Number and quality
-

- 34) "Before dismissing an employee"
- 1) He should not be given an opportunity to explain the circumstances which were contrary to him
 - 2) He should be ruled
 - 3) He should be given an opportunity to explain what the opposite was
 - 4) He must be fined. He should be punished.
-
- 35) What is collaborative collective leadership?
- 1) Management lacks confidence and trust in its colleagues
 - 2) Management has little trust and confidence in its colleagues
 - 3) Management has full confidence in its colleagues
 - 4) Management lacks trust and confidence in its colleagues
-
- 36) The work enrichment includes
- | | |
|---|---|
| 1) Addition of other works to the original work | 2) Vertical (appearance) change in the work |
| 3) Parallel change in work | 4) Determining the value of work |
-
- 37) First consider the following statements (A and R) -
Statement (A) - Discipline measures should be appropriate, fair and acceptable to employees and their organizations.
Reason (R) - Disciplinary measures have far-reaching and indirectly serious effects on employees.
Answer Options :
- 1) A and R are both true and R is the proper cause of A
 - 2) A and R are both true but R is not the proper cause of A
 - 3) A is true but R is false
 - 4) A is wrong but R is true
-
- 38) The meaning of team spirit in a group
- 1) The members of the group never quarrel with each other
 - 2) The opinions of the members of the group are the same
 - 3) The members of the group feel free to express their views, even if they differ
 - 4) The members of the group treat each other very kindly
-
- 39) Consider the following statements about role-playing -
Emphasis on role playing
- | | |
|-------------------------------|---------------------------------------|
| a) Learning by doing directly | b) Learning human relationship skills |
| c) Human sensitivity | d) Trainee harmony |
- Answer Options :**
- | | |
|---------------------------------|-------------------------------|
| 1) Only (a) is correct | 2) (a) and (b) are correct |
| 3) (a), (b) and (c) are correct | 4) All statements are correct |
-

- 40) Choose the correct statements from the following :
- Strong and healthy trade union is a prerequisite for collective bargaining.
 - Lack of some factors causes dissatisfaction but having those factors does not bring much satisfaction, as many other factors are responsible for the solution.
 - Expert and experienced staff who know their responsibilities cannot tolerate a monolithic leader.
 - Only objective and scientific ways give the employee satisfaction about their performance.

Answer Options :

- Of these, only (c) statements are correct
 - Of these (a) and (b) statements are correct
 - Of these (a), (b), (c) statements are correct
 - all of these statements are correct
-
- 41) Which of the following statement clarifies the position or nature of staff administration in the organization?
- Personnel administration is an expert task
 - Personnel administration is the act of direct management
 - Personnel administration is primarily an expert task but within that department it is a direct management task
 - It is both an expert and a practical type of work
-
- 42) When an employee gets annoyed in the department, the right way to solve the problem is
- Transfer of that employee to another department
 - Transfer of that employee to another place
 - Motivate him to take appropriate action without transferring
 - He should be fired
-
- 43) The following conditions must be present to create team spirit in the group -
- There should be similarity between the age, education and mother tongue of the members
 - Equal socio-economic status of members
 - Accepting the different opinions of the members and learning to respect their various opinions.
 - To allow members to behave politely in front of outsiders
-
- 44) The productivity of the workers in a factory depends on various factors. One of these is the condition in which individual motivators and organizational motivators increase productivity.
- Individual motivators and organizational motivators are different
 - There is a combination of individual motivation and organizational motivation
 - Both of these tendencies are not related to productivity
 - None of the above statements are true
-

- 45) Choose the correct statement from the following statements -
- 1) The sole purpose of staff recruitment policies is to select the right staff
 - 2) The sole purpose of the staff recruitment policy is to select the right qualified staff
 - 3) The company's recruitment policy and public relations program are closely related
 - 4) The sole objective of the staff recruitment policy is to select experienced staff.
-
- 46) 'Manpower' is a characteristic component of an organization, because -
- 1) There is a shortage of manpower
 - 2) so the problem of unemployment is solved
 - 3) It is a living element with mind and soul
 - 4) This element raises questions in the organization
-
- 47) The following factors need to be considered in estimating the availability of outside manpower -
- 1) Status of labor laws in the country
 - 2) General economic condition, local labor market condition and commercial market condition
 - 3) Industrial peace
 - 4) None of this
-
- 48) What is "labor market"?
- 1) The labor market is an institution recognized by the appropriate government
 - 2) The labor market is a geographical area from which employers recruit workers and workers get jobs.
 - 3) The labor market is a concept that explains labor demand and supply
 - 4) Structural is the main market shop
-
- 49) An employee works as a salesman in your factory. His salary is reduced if he does not contact a certain number of people. In this case -
- 1) Individual and organizational motivators are the same
 - 2) Both motivators are different
 - 3) The two instincts are not related.
 - 4) None of the above statements are true
-
- 50) Which of the following statement is not true?
- 1) Evaluation of work and measurement of work done have the same meaning
 - 2) In performance appraisal, comparative value of one work in relation to other work is drawn
 - 3) Work evaluation is done before starting the selection process
 - 4) Both performance appraisal and measurement of work done are used for salary determination
-

- 51) Budget means -
- 1) To consider future events
 - 2) Predicting what is going to happen
 - 3) The policy and program to be implemented in the planned time
 - 4) A set of actions, actions and goals for change
-
- 52) Complete the following statement by making the right choice -
Municipalities do not need to prepare
- | | |
|--------------------|-------------------------|
| 1) Purchase Budget | 2) Departmental Budgets |
| 3) Flexible budget | 4) Fixed budget |
-
- 53) Financial management applies only to '.....' businesses and not to '.....' industries.
- | | |
|---------------------------|----------------------|
| 1) large, small | 2) small, large |
| 3) partially large, small | 4) None of the above |
-
- 54) The main purpose of the audit -
- | | |
|---------------------------------------|--|
| 1) Checking accounts | 2) Finding mistakes and malpractices |
| 3) To curb mistakes and malpractices. | 4) To find out the scams in the accounts |
-
- 55) The rulebook in the budget is for the estimate statement in budget based on the following functions -
- 1) Policy statement
 - 2) Statement of responsibilities, duties, policies, routes, etc.
 - 3) Statement measuring and analyzing the difference
 - 4) Statement of working capital required by the industry business
-
- 56) Objective budget is superior to traditional budget because -
- 1) It is not just a list of distribution of resources
 - 2) It is an integrated draft
 - 3) It has no control over the cost of budget allocation.
 - 4) None of the above
-
- 57) Zero based budgets are better than traditional budgets because -
- 1) It is an attempt to share resources
 - 2) It requires causation for increased costs by accepting cost levels
 - 3) Planning is done by reviewing every rupee and action
 - 4) It is not an action-free planning nor an evaluation of an executed plan
-

- 58) Audit of accounts is the work of
- 1) There is a curb on those who use public money
 - 2) Ethical restrictions are imposed on the employee
 - 3) Misuse of money is controlled and mistakes and misappropriations are reduced
 - 4) does not have much effective control over the misappropriation of large amounts of public money
-

- 59) What does government audit emphasize on -
- 1) Financial provisions
 - 2) Budgetary provisions
 - 3) Money provisions
 - 4) None of the above
-

- 60) Which statement is correct regarding the accounting of rent of a leased property?
- 1) It should be recorded as expenditure for the financial year
 - 2) It should not be taken into account
 - 3) It should be noted at the end of the lease period
 - 4) It should be recorded as capital expenditure
-

- 61) Consider the following first -
- a) The amount of dividends received from a public project is actually very low.
 - b) Public enterprises should not earn profit.
- Answer Options :**
- 1) Both a and b are correct and b is the cause of 'a'
 - 2) Both a and b are correct and 'b' does not cause 'a'
 - 3) a is right but b is wrong
 - 4) b is correct but a is incorrect
-

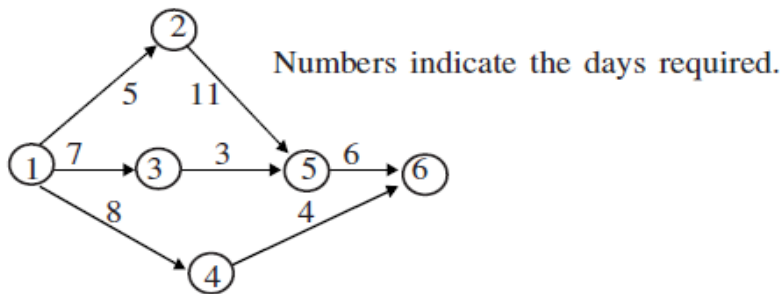
- 62) According to estimators, the time it takes for an action to take place on most occasions is called.....
- 1) Optimistic forecast of time
 - 2) Negative forecast of time
 - 3) Probability of time
 - 4) Expected time
-

- 63) Policies for urbanization and urban development should be
- 1) Temporary policies
 - 2) Decided by the State Government
 - 3) Made by town planning experts
 - 4) Consistent, systematic and long lasting
-

- 64) Financial investment is made in projects because -
- 1) Removal of old and new resource generation
 - 2) Growth and development
 - 3) Mandatory and Welfare Scheme
 - 4) Any one of the above
-

- 65) Project evaluation can be effective if -
- 1) Properly funded
 - 2) If employees are encouraged to execute the project
 - 3) By delegating responsibility to the administrative staff
 - 4) If the work information is obtained through a properly prepared outline

- 66) Study the following network -



How many days will it take to complete this project?

- 1) 16 days
- 2) 12 days
- 3) 44 days
- 4) 22 days

- 67) The feasibility of the project depends on the following factors -
- a) Financial and technical capacity of the owner
 - b) Availability of raw materials
 - c) Market study
 - d) Financial support from the bank

Answer Options :

- 1) Only A is correct
- 2) A, B are correct
- 3) A, B, C are correct
- 4) All are correct

- 68) Which of the following should be given more attention in development planning -
- a) To the participation of the people
 - b) To the participation of the employees
 - c) To the participation of political leaders
 - d) To the participation of industrialists

Answer Options :

- 1) Only (a) is correct
- 2) (a) and (b) are correct
- 3) (a), (b) and (c) are correct
- 4) All statements are correct

- 69) Network layout redesign means updating, this can be achieved as
- 1) Some or all of the tasks are in progress as per schedule
 - 2) Some or all of the tasks have gone beyond the schedule
 - 3) Some or all of the tasks are behind schedule
 - 4) None of the above

- 70) Redistribution of money means the internal transfer of money is processed
- 1) From one account to another
 - 2) From one category to another category
 - 3) From one department to another department
 - 4) From one division to another
-
- 71) Many people come from other states to get employment in big cities like Mumbai. This puts a strain on the civic amenities of the city and the local citizens have to bear the consequences. What legal and effective measures can be taken to address this problem?
- a) Banning people from other states from entering the city
 - b) To levy tax on people coming from other states for employment
 - c) To make a master plan to provide civic amenities by estimating the number of people coming from other states every year.
 - d) To make a master plan to increase employment opportunities by creating industries in other parts of the state
- Answer Options :**
- 1) Only (a) & (b) 2) Only (b) & (c) 3) Only (c) & (d) 4) Only (a) & (d)
-
- 72) Many people come to a beach to enjoy bathing. But some parts of the coast are dangerous for sea bathing and so many people get drowned there every year. What is the appropriate primary measure to prevent further loss of life ?
- 1) Large billboards warning people about dangerous areas of the beach should be placed on the shore.
 - 2) "Life-saving" and life-saving materials should be constantly available on shore
 - 3) Ban bathing on the beach
 - 4) Public announcement materials should be placed on the shore and people should be constantly informed about the dangers of bathing.
-
- 73) What is the most appropriate long-term strategy to curb population growth?
- 1) Forcing contraceptive surgery on a couple with three children
 - 2) Imposition of a separate tax on couples with three or more children
 - 3) Awareness from trained social workers
 - 4) Conducting religious discourses on the topic of "Importance of Celibacy"
-
- 74) There is a complaint from the residents of a house complex that a slum is being built on a plot of land reserved for a public garden next to it. The first thing to do in this situation is to take immediate action -
- 1) Forcing slum dwellers to vacate plots by demolishing huts
 - 2) Commencement of erection of public garden
 - 3) To provide alternative accommodation to slum dwellers
 - 4) Construction of pucca houses for slum dwellers on this plot and selection of another plot for garden
-

- 75) The most effective way to avoid traffic jams in commercial areas of the city is-
- Imposition of 'toll' tax on vehicles in commercial areas.
 - Allow only 4 or more passenger vehicles to enter the commercial area.
 - Construction of flyovers in such a way that one way traffic will continue in the overcrowded section
 - Prohibition of parking of vehicles in no-parking zones and imposing heavy fines on violators.

Answer Options :

- | | |
|---------------------|--------------------------|
| 1) Only (a) and (b) | 2) Only (a), (c) and (d) |
| 3) Only (a) and (d) | 4) all together |

- 76) According to the 1991 census, the approximate percentage of the total urban population in Maharashtra is as follows -
- | | | | |
|--------|--------|--------|--------|
| 1) 51% | 2) 39% | 3) 46% | 4) 28% |
|--------|--------|--------|--------|

- 77) Octroi is an important source of income.....
- | | |
|---------------------|-----------------------|
| 1) After income tax | 2) After business tax |
| 3) Below hotel tax | 4) In all taxes |

- 78) UNO's first World Human Environment Conference was held in which of the following cities?
- | | |
|---------------------|---------------------------|
| 1) New Delhi, India | 2) Stockhom, Sweden |
| 3) Istanbul, Turkey | 4) Rio de Janeiro, Brazil |

- 79) Mayo's Act of 1871 -
- Introduced economic decentralization in municipal administration
 - Introduced democracy in India
 - Introduced planning in India
 - Introduced civic planning in India

- 80) Who was the Chairman of the Advisory Committee appointed by the State Government to advise the Urban Development Department to approve the development plan of Greater Mumbai?
- | | |
|------------------------|---------------------|
| 1) Mr. Arun Gujarathi | 2) Shri. Tinaikar |
| 3) Shri. J. B. D'Souza | 4) Mr. Autumn black |

- 81) The size of the rooms in the hut is small because
- | | |
|---------------------------------------|---|
| 1) Adequate use of national resources | 2) Family planning should be encouraged |
| 3) Get higher rent | 4) None of this |

- 82) Urban Land Holding Ceiling Act, 1976 applies to which of the following lands in the development plan?
- | | |
|--|---|
| 1) Land use with construction permit | 2) Land use without construction permit |
| 3) Roads, parks and recreation centers | 4) All lands within urban boundaries |
-

- 83) Which highway is known as 'National Highway'?
- | | |
|-----------------------------------|--|
| 1) The widest road in the country | 2) The widest road in the capital |
| 3) Road connecting state capitals | 4) Road used by persons of national importance |
-

- 84) While going on multi-lane road in Mumbai, while passing the front of the next vehicle -
- | | |
|--|-------------------------|
| 1) Only go to the left | 2) Only go to the right |
| 3) It does not matter to go left or right. | 4) Do not go any way |
-

- 85) Which of the following is fulfilled if an architect does not need a license for the profession?
- 1) Degree in Architecture
 - 2) Membership of Indian Architects Association
 - 3) Registration of All India Board of Architects
 - 4) Ten years experience in Vastushastra
-

- 86) A civil engineer has to get a license from which authority for engineering business within the municipal limits?
- | | |
|-------------------------------|----------------------------------|
| 1) Department of Public Works | 2) Municipalities / Corporations |
| 3) Town Planning Department | 4) Collector |
-

- 87) The value of one dimension of any work in contract system is calculated as follows -
- | | |
|---|----------------------|
| 1) Specification (Quality Calculation) Analysis | 2) Value Analysis |
| 3) Rate Analysis | 4) Economic Analysis |
-

- 88) In order to work on contract basis, the following stages of work should be in which order?
- | | |
|--------------------------|-----------------------|
| a) Comparison of tenders | b) Payment of deposit |
| c) Preparation of tender | d) Ordering work |

Answer Options :

- | | | | |
|------------|------------|------------|------------|
| 1) a-b-c-d | 2) b-a-d-c | 3) a-d-c-b | 4) c-b-a-d |
|------------|------------|------------|------------|
-

- 89) 1 cm. = 200 m 15 cm on a scale map. 20 cm What is the actual area of rectangular land of this size?
- | | |
|-------------------|-------------------|
| 1) 3,000 hectares | 2) 1,200 hectares |
| 3) 6,000 hectares | 4) All errors |
-

- 90) How is the 'male-female ratio' indicated?
- 1) The ratio of the number of males to the number of females
 - 2) The proportion of female population to the total population
 - 3) The number of women per thousand men
 - 4) The number of males per thousand females
-
- 91) The accused is presumed innocent till proven guilty and accordingly which statement is correct?
- 1) The accused has to prove that he is innocent
 - 2) The government party has to prove that the accused committed the crime
 - 3) 'I am innocent' cannot be defended
 - 4) 'I am ignorant' also cannot be defended
-
- 92) What is the purpose behind punishing a criminal?
- 1) Intimidation
 - 2) Prevention
 - 3) Improvement
 - 4) Integration of the above three
-
- 93) Where are the fundamental rights included in the Indian Constitution?
- 1) Article 356
 - 2) Article 36
 - 3) Part II of the Constitution
 - 4) Part III of the Constitution
-
- 94) Fundamental rights are considered essential for the protection of the following matters-
- 1) Rights and freedoms of the people
 - 2) Independence of India
 - 3) Secular state
 - 4) Integration of the people
-
- 95) What is the **Constitution** ?
- 1) Supreme state system of governing the country
 - 2) Collection of human emotions
 - 3) Hindu philosophy of life
 - 4) An environmental process
-
- 96) **Statement (a):** It is not illegal for a Muslim woman to have more than one husband at the same time.
Reason (r): A Muslim man can have four wives at the same time.
Answer Options :
- 1) (a) and (r) are both correct and (r) is the explanation of (a)
 - 2) (a) and (r) are both correct but (r) is not a proper explanation of (a)
 - 3) (a) is correct but (r) is incorrect
 - 4) (r) is correct but (a) is incorrect
-

97) Whom can a Hindu adopt?

- | | |
|-------------------------|------------------|
| 1) Only male | 2) Only female |
| 3) Only ignorant person | 4) None of these |
-

98) Donation given by a Muslim person in the state of death

- | | |
|--------------------------|-----------------------------|
| 1) It is a proper gift | 2) It is a conditional gift |
| 3) It is not a donation. | 4) It is illegal |
-

99) On which of the following points can a divorce suit be filed?

- | | |
|--------------------------------------|-------------------------------------|
| 1) Abandonment for more than 2 years | 2) Separation for more than 2 years |
| 3) Disagreement | 4) Disagreement |
-

100) **Statement (A) :** A person who follows Muslim religion is a Muslim.

Reason (R) : Such a person will be a Muslim by birth or conversion. That person is not required to perform special religious acts or ceremonies.

Answer Options :

- 1) (A) and (R) are both correct and (R) is the explanation of (A).
 - 2) (A) and (R) are both correct but (R) is not an explanation of (A)
 - 3) (A) is correct but (R) is incorrect
 - 4) (A) is incorrect but (R) is correct
-



Answers

1) "NOTICE " is an example of a type of notification.

1) informal

2) downward

3) formal

4) None of these

1-3	2-3	3-2	4-1	5-4	6-3	7-4	8-2	9-3	10-3
11-2	12-1	13-2	14-3	15-3	16-2	17-4	18-1	19-4	20-2
21-2	22-4	23-4	24-3	25-2	26-4	27-2	28-3	29-3	30-4
31-4	32-2	33-1	34-3	35-2	36-4	37-1	38-3	39-4	40-4
41-4	42-3	43-3	44-2	45-3	46-3	47-2	48-3	49-4	50-1
51-3	52-4	53-4	54-1	55-2	56-2	57-3	58-3	59-2	60-4
61-2	62-4	63-4	64-4	65-4	66-2	67-4	68-3	69-4	70-1
71-3	72-1	73-2	74-3	75-2	76-2	77-4	78-2	79-1	80-2
81-4	82-4	83-3	84-1	85-3	86-3	87-3	88-4	89-2	90-2
91-2	92-4	93-4	94-1	95-1	96-4	97-4	98-4	99-4	100-3